

## **Ruth Jebe**

1402 Race St., #208, Denver, CO 80206  
(303) 333-6427 • e-mail: [rjebe@du.edu](mailto:rjebe@du.edu)

### **PROFESSIONAL PROFILE**

- Seasoned professional with effective combination of interpersonal, analytic, and organizational abilities
- Persuasive communicator, utilizing well-developed presentation, coaching, and mentoring skills to focus diverse participants on a common goal
- Strong history of continuing success based on the belief that, given the opportunity, people will outperform all expectations

### **EDUCATION**

*Master of Science in Management*, Daniels College of Business/University of Denver, June 2004

- Developed customized degree including coursework in organizational training and executive corporate responsibility

*Juris Doctor*, University of Minnesota Law School, 1986

*Bachelor of Arts* – philosophy, University of Minnesota, 1979

### **EXPERIENCE**

#### **Education**

*Senior Lecturer*, Department of Business Ethics and Legal Studies, Daniels College of Business, 2004 - 2005

The Department of Business Ethics and Legal Studies is responsible for undergraduate courses in business law and business ethics, for the undergraduate Legal Studies minor, and for graduate courses on leadership, global values, international law, and executive corporate responsibility.

- Currently teach three sections per quarter of undergraduate business law course, one of three courses in the Daniels core
- Responsible for growing the Legal Studies minor, including development of new courses and re-design of existing courses

*Consultant*, GlobalNETWORK, Denver, CO 2004

Act as consultant to international non-profit organization, which focuses on the concept of sustainable business development by providing education resources to support development of local economies through business incubators.

- Consult in development of core growth progression organizational model, and the education component of a study-abroad program for graduate and undergraduate college students.
- Participating education institutions include the Daniels College of Business, the Colorado School of Mines, and Georgia Tech. The initial project is development of infrastructure and housing outside a major city in Albania.

*Adjunct Faculty*, Department of Business Ethics and Legal Studies, Daniels College of Business, Spring 2004

- Taught undergraduate business law course, The Business Environment.

*Graduate Teaching Assistant*, Daniels College of Business, 2003 – 2004

- Department of Business Ethics and Legal Studies: acted as research assistant for faculty in the department, focusing on legal research to update course content for graduate course in values-based leadership and undergraduate course in business law
- Saeman Center for Professional Excellence: acted as coach in the Center, which provides individual coaching for Daniels students in the areas of written and oral communication skills, and critical thinking. Oversaw re-design of training program for coaches.

## **Management**

*General Manager*, various retail environments, Denver, CO 1994 - 2002

Acted as store manager for businesses ranging from \$2.5 to \$7 million in annual sales, with full P&L responsibility. Managed stores for national retailers Williams-Sonoma and Sur La Table, and for locally owned retailers.

- Consistently met or exceeded goals, resulting in increased responsibilities and promotion.
- Provided direct service and problem resolution for external clients on day-to-day basis. Charged with training to, and monitoring, customer service standards.

## **Legal**

*Attorney*, Macrides, Zezima & Christiano, Stamford, CT 1986 – 1993

Engaged in private legal practice for both business and non-business clients in general practice firm. Case load included work in transactional real estate, zoning, business organization law, contract negotiation, and extensive litigation.

- Developed strong oral presentation skills through extensive court and administrative board appearances; adept at discussing issues with non-law board members.
- Planned and executed strategy for effective resolution of cases; conducted investigation, discovery, and legal research.
- Achieved results through effective written communication, including legal briefs and pleadings. Negotiated and drafted a wide variety of documents.

## **COMMUNITY STEWARDSHIP**

*Tutor*, Boulder Learning to Read adult literacy program, 1992 – 2000

*Coach*, Daniels Fund college preparation program, 2003