

# Business Administration Minor

## Fundamentals for non-business majors

8.18.09

### Office of Undergraduate Programs

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- The Business Administration minor may be applied toward a Bachelor of Arts or Bachelor of Science degree at the University of Denver.
- The minor GPA must be 2.0 or higher to graduate.
- Only grades of “C-” or above may be used in completing minor requirements.
- Any minor course substitutions or waivers must be pre-approved by Greg Grauberger, [ggrauber@du.edu](mailto:ggrauber@du.edu)

### Business Administration Minor Course Requirements

Designed especially for high-achieving students who want the fundamentals of a business education without majoring in business. In 24 credit hours, you can master the fine art of management, accounting, finance, marketing and legal studies.

*The six courses listed below, totaling 24 quarter hours, are required for the business administration business minor:*

#### **Management 2000: Foundation of Business and Management (4hrs)**

*Prerequisite: Sophomore Standing*

The first class in the Business Administration Minor will serve as a gateway to all aspects of business. This class will examine business management functions such as leadership, planning, and decision making with the aim of achieving organizational goals in an effective and efficient manner.

#### **Legal Studies 2000: Foundations of Business Law (4hrs)**

*Prerequisite: Sophomore Standing*

Weaving ethics and law into the business world is common practice at Daniels. This class offers a deep look at the managerial perspective of the role of ethics and law and its relationship to business environment.

#### **Accounting 2010: Survey of Accounting (4hrs)**

*Prerequisite: Sophomore Standing*

You'll earn accounting skills and the ethical foundation to use them with integrity. This course focuses on the accounting needed to run a business.

#### **Marketing 2010: Survey of Marketing (4hrs)**

Recognizing that marketing is one of the most visible and dynamic business disciplines, this class is included as part of the business minor to give you broad-based marketing knowledge.

#### **Finance 2010: Survey of Finance (4hrs)**

While you may not have a desire to work on Wall Street, after taking this class, you'll certainly be able to understand the terms and apply the basic principles used in the financial district.

#### **Management 3810: Capstone for the Business Administration Minor (4hrs)**

Tie all of your learning together during this final project course. The capstone class serves as the culmination of all previous subjects' content and rigor to complete your minor and augment your major.